

February 4, 2025

The Lower Chanceford Township Board of Supervisor meeting was held on February 4, 2025 at 7:30 pm for the purpose of general business. The meeting was called to order by Chairman Taylor. Those present were Supervisor James Parlett, Jr, Supervisor Thomas Burchett, Secretary/Treasurer/Zoning Officer Susan Wiley, Secretary, Denise Dixon, and solicitor John Miller.

The meeting was opened with the salute to the American Flag".  
Executive session was held on 1/23/2025 to discuss a personal matter.

#### ITEMS OF BUSINESS

1. Supervisor Taylor approved Agenda as presented. Motion by Supervisor Burchett, second by Supervisor Parlett. Motion carried.
2. Motion by Supervisor Parlett, second by Supervisor Burchett to approve Ratification. Motion carried,
3. Motion by Supervisor Burchett approve January 8<sup>th</sup> minutes, second by Supervisor Taylor. Motion carried.
4. Supervisor Taylor ask that there be no recording of the minutes. Secretary/Treasurer/Zoning Officer Susan Wiley ask that those speaking give their name for taking of minutes for new secretary.

#### EMS REPORT

1. Jeff Griffith

Jeff reported that there was more mutual aid given then received. There were 28 calls in Lower Chanceford the month of December with 99 percent shift covered. Short 1 full time person.

Supervisor Burchett read the Resolution pertaining to Supervisor Parlett to be bonded and hold the Assistant Treasurer position with Health Insurance as his compensating. The board said the auditors would have to approve. Motion made by Supervisor Burchett, second by Supervisor Taylor. Motion carried.

Supervisor Taylor read the Resolution for Supervisor Burchett to be added to the Health Insurance Policy. Supervisor Burchett will pay 100% of his premium on a monthly basis. Motion made by Supervisor Parlett second by Supervisor Taylor. Supervisor Burchett abstained. Motion carried.

#### NEW BUSINESS

1. Supervisor Taylor read a "Thank You" card from Delta Senior Center.
2. Motion by Supervisor Parlett to advertise for 2025 mowing bids. Supervisor Burchett seconded. Motion carried.
3. Secretary/Treasurer/Zoning Officer Sue Wiley questioned how long should the township keep the website. Supervisor Parlett commented 4-5 months. Supervisor Burchett commented 2-3 months and Supervisor Taylor mentioned 3 months if it doesn't cost more than \$100.00. Supervisors asked to check see if they can be posted 3 -5 months without additional cost.

#### ZONING

1. Cochran Execution was filed and a Sheriffs sale scheduled for June 2nd. A Supervisor or Secretary/Treasurer/Zoning Officer Susan Wiley must attend per Attorney.

FLOOR OPEN TO THE PUBLIC FOR COMMENT/QUESTIONS-NO DECISION  
WILL BE MADE

1. Secretary/Treasurer/Zoning Officer Sue Wiley explained the situation of why bonding Supervisor Parlett was necessary. She stated that because Secretary Denise could not get bonded at this time. The only solution was for Supervisor Parlett to become a employed as the Assistant Treasurer and he would receive his Health Insurance as his compensation. John Miller mentioned with one Treasurer if something happened to that person things would come to a halt.
2. Secretary/Treasurer/Zoning Officer Sue Wiley explained that Supervisor Parlett already signs checks and is readily available if needed. He is also willing to assist around the township building and push snow if needed. Robin Wilson ask if there will be an official position. Supervisor Taylor stated no and that this was the best solution we could come up at this time and in a year or so we may look into it again to see if Denise can be bonded at that time. Secretary/Treasurer/Zoning Officer Sue Wiley mentioned that all the townships where having problems with bonded their secretaries. She mentioned that the tax collector was bonded through Travelers. Sue then asked Robin Wilson if she was bonded who replied, yes. Her husband then asked Robin when did she become bonded? It was explained that bonding has become an issue in the last 2 years.

Robin Wilson question can the employee get Cobra when they leave. Secretary/Treasurer/Zoning Officer Sue Wiley stated we didn't know at this time because his is all new for us. Brian Smith questioned the need for 3 people now employed in place of 2 at \$10,000.00 a year. Secretary/Treasurer/Zoning Officer Susan Wiley explained again that this situation has not came up before and that we feel this is the best way to handle it at this time. Secretary/Treasurer/Zoning Officer Sue Wiley also reminded the public you all wanted a 2<sup>nd</sup> person in the office.

3. Steve Wilson acknowledged Sue Wiley thanking her for helping him so renter could move in for Christmas.
  
4. Joseph Lapp asked if a building being put on his property for agriculture use if the renter moved could it be used for his commercial business? He was told by Attorney Miller he needed to go before "Planning Commission".

*Denise Duxon, Secy.*