

January 8th, 2025

The Lower Chanceford Township Board of Supervisors meeting was held on January 8th, 2025 at 7:30 pm for the purpose of reorganization and conduct of general business. The meeting was called to order by the secretary/treasurer Susan Willey. Those present were Chairman Alan Taylor, member Thomas Burchett, Secretary/Treasurer/Zoning Officer Susan Wiley, Secretary/Assistant Treasurer, Denise Dixon, and solicitor John Miller. James Parlett, Jr was absent.

The meeting was opened with the salute to the American Flag”.

ITEMS OF BUSINESS:

1. Acting as temporary chairman, Supervisor Taylor opened the floor for nominations of Chairman and Vice Chairman. Floor closed.
2. Motion by Supervisor Burchett, second by Supervisor Taylor to appoint Alan Taylor as Chairman. Motion carried.
3. Motion by Supervisor Burchett, second by Supervisor Taylor to appoint James Parlett Jr. as Vice Chairman. Motion Carried.
4. Supervisors approved agenda as presented. Motion by Supervisor Burchett seconded. Motion carried.
5. Motion by Chairman Taylor and second by Supervisor Burchett to approved payment of bills. Motioned carried.
6. Motion by Supervisor Burchett and seconded by Chairman Taylor to reappoint Susan Wiley as Assistant Secretary/Treasurer and Zoning Officers/training new secretary. (30 hours per week)(Compensation as budgeted). Motion carried.
7. Motion by Supervisor Burchett and second by acting Chairman Taylor to appoint Denise Dixon as Secretary/Asst. Treasurer. (30 hour per week at \$20.00 p/h) Motion carried.
8. Motion by Chairman Taylor to approve December 11, 2024 minutes read and second by Supervisor Burchett. Motion carried.

Reappointment of the following positions:

Roadmaster-Troy Kline – Compensation as budgeted for 2025

Solicitor (Board of Supervisors)-Attorney John Miller (MPL)

Solicitor (Planning, Attorney John Miller (MPL)

Emergency Management Coordinator – Dennis Shall

Compensation for mandatory meeting \$50.00 + mileage

SEO-Stephen McKeon

SEO-Alternate-Susan Miller

Township Engineer-James Holley &Associates (Dave Lipinski)

Planning Commission-Dennis Miller (5year term)

Zoning/Hearing Solicitor-John R. Elliot Esq. (Anstine & Sparler)

Zoning/Hearing Board-George Scott (3 year term).

Zoning/Hearing Alternate – Todd Hedrick's (1 year term)

Representative to York/Adams Tax Bureau (Vacant)

Representative Alternate (vacant)

Road workers – Jason Kauffman/Compensations as budgeted for 2025. Robert Albright (snow removal 20.00p/h, Joseph Harrington seasonal/compensation as budgeted for 2025.

9. Motion by Supervisor Burchett to approve the above appointments, second by Chairman Taylor, Motion carried.
10. Motion by Supervisor Burchett, second by Supervisor Taylor to retain the Treasurers Bond- at \$1,600,000. Motion carried.
11. Motion by Supervisor Burchett second by Supervisor Taylor to approve changes to depositories due to better investments. Motion carried. (Addressed by resolution)
12. Motion by Supervisor Burchett, second by Supervisor Taylor approved monthly meeting location and time: Motion carried.

1st Tuesday, Township Building at 7:30 pm

13. Motion by Supervisor Burchett, second by Supervisor Taylor approving, Asst. Secretary/Treasurer– Susan Wiley and Secretary /Asst. Treasurer – Denise Dixon to attend the State Association Annual Convention May 5-7th, 2025 with expenses paid. Motion carried.
14. Motion by Supervisor Burchett, second by Supervisor Taylor approving Holiday and Benefit Policy dated 1-1-96. Motion carried.
15. Motion by Supervisor Burchett, second by Supervisor Taylor approval of Township Mileage At .70 cents per mile. Motion carried.

FLOOR OPEN TO THOSE ON PLACED ON AGENDA

1. Dennis Miller questioned Supervisor Burchett regarding his application for health insurance, amount of hours he works per month, cost of the insurance and would Supervisor Burchett be paying into the policy. Dennis then commented as to why the expense should be placed on the public to pay and that Supervisor Burchett would not be able to have the health insurance if both Supervisor Taylor and Supervisor Parlett both agreed.

2. Supervisor Burchett responded 2-3 hours per month plus meetings and that he was willing to pay toward the policy saving him \$100,000 per year. Supervisor Burchett answered that the monthly payment was \$1,100.

EMS REPORT

No report available.

The November call list was set before the board.

NEW BUSINESS:

1. Motion by Supervisor Burchett, Second by Supervisor Taylor to approve Attorney Millers engagement letter for Services for 2025. Motion carried.
2. Motion by Supervisor Burchett, Second by Supervisor Taylor, to approve by Resolution- Reaffirming Building Code Official/Administration. Motion carried.
3. Motion by Tom Burchett, Second by Supervisor Taylor to table Resolution-Medical Insurance Policy adding Supervisors.
4. Motion by Supervisor Burchett, Second by Supervisor Taylor approve Resolution-fees to be paid with connection of Subdivision and Land Development plans. Motion carried.

QUESTIONS ASKED BY RESIDENCE/WITH NO DECISIONS BEING MADE

1. Will Supervisor Burchett be the only one on the policy? Supervisor Burchett replied Yes.
2. Jared Wilson inquired with multiple questions pertaining to original question.
3. Residence were concerned that the Supervisors are not employees but elected officials and should pay for their insurance thus not placing the burden on tax payer. Mike Druck said, "it was rude for Supervisor Burchett for to ask for the health insurance.
4. Supervisor Taylor requested that Attorney John Miller check to see if Supervisors can pay their own premium and if so what code would it fall under. Also, can a Supervisor make a donation to the township if not allowed to pay their premium?
5. Once floor was opened some residence became loud and irritated over Supervisor health insurance to be paid by the township. The residence have no problem if the Supervisors pay their own premiums.

ZONING OFFICER REPORT

1. Nothing to report.

There be no further business. The meeting was adjourned.

Denise Dixon, Sect.

