



****LOWER CHANCEFORD TOWNSHIP****

4120 Delta Road
Airville, PA 17302

Phone 717-862-3589

Fax 717-862-3227

Lower Chanceford Township is accepting resumes for the following positions:

- (1) A SEASONAL ROADWORKER-CDL Class B is required. Duties include snow removal, mowing, tar & chipping and filling in when needed. An estimate of 100 days per year. Hourly rate to start would be \$20.00 per hour.

- (2) SECRETARY/TREASURER-Part-time (30 hours per week)(4 days week) Must have computer knowledge; Quickbooks and accounting skills are a plus. and a people person. Duties include answering of phones, taking minutes for meetings, payroll, research for county and realtors, setting up files, do reports for the county, state and federal government, pay bills, prepare a budget, and other administrative duties. Starting rate \$20.00 per hour. This position has a possibility of becoming fulltime.

Send resume to Lower Chanceford Township at 4120 Delta Rd, Airville PA 17302.